

## **FCC Committee Meeting 8 September 2016**

Present: MJ, PC, RP and KS

Apologies: AT, RA, AR, LB

1. Minutes from the Committee Meeting 20 June 2016 were approved.

2. Update on DCI (MJ):  
Progress against actions on the strategic plan – All seems well.

Bridging the gap for 12 – 14 year olds who have potential –  
MJ has been in discussions w SCA and Remi. Possibilities to develop would include employing a coach to deliver specific sessions, with the Club Coach acting as mentor and supervisor.  
KS to draft contract to suit a limited, short term with only a few hours.  
Actions MJ, KS, PC

Active schools –  
payment seems to have been finally received. There is now a waiting list of 19 children, waiting to start the course week 37 which is fully booked with 16 participants.

3. Entry Central  
The event ticket booking system has made a palpable difference to the better in respect of Summer courses 2016, tracking payments and providing access to bookers' information. Every course booking is transformed into a membership application automatically. The next step would be to start using it for membership bookings in their own right. In the long run FCC envisages to stop using Paypal. There is a 5% charge for Entry Central bookings.

FCC Website  
FCC looking to instruct a company to build and maintain a new website. Quotes to be invited.

4. Club mailing lists  
Coaches' list – KS and PC to go over list. Action: KS, PC

Members' list – this list has always been open to all members to use, however, with the current number of members this policy might have to be re-considered. An Unsubscribe mechanism would be useful. Presently, emails to the list are monitored by AR. This causes a slight delay. It would improve matters if committee members were able to email all members, whilst non-committee members would still be monitored by AR.  
Action: AR

5. There Have been several occasions when Club resources had been double booked (eg courses scheduled for Club night) and only entered

in the book on the dry table at the last minute. To facilitate coordination and to ensure that sufficient equipment is available all activities run at the boatshed, and/or involving a considerable amount of equipment, ought to be approved by the Committee. This can be done at a meeting, or by emailing the Committee via its collective address, so that everybody is in the know. [Amended as per Committee Meeting Decision 19 January 2017]

6. Coaching matters:

FCC has seen a large number of 1\* / 2\* courses this year. It would be useful to split the administration of bookings and associated queries from the coach coordination. PC to consider candidates to assist with administration.

Action: PC

Winter Pool Sessions

Forrester's High School was confirmed as FCC pool for the Winter sessions from October 2016 until Easter 2017, in a format similar to last year's. FCC will again occupy two slots, Fridays and Sundays. PC and CMG are working on a schedule and rota. Unresolved issues are boat transport and storage. PC to speak to Forresters and enquire about storage possibilities.

Action PC

7. Minibus planning

Despite best efforts, there have been several double bookings over the summer which has been frustrating. The viability of the minibus has to be seen in context of the pool sessions. Once boat storage at Forrester HS October – April is clarified, the position can be re-visited.

8. Budgets/ Equipment:

For the remainder of 2016, discipline specific budget requirements were approved for the following items:

Large river running boat (PC)

David Florence C2 slalom boat

Sprint K2, stability 10

2 new Tedi kids K2

2 new junior composite sprint boats (Vajda Minisonic or Hody Mk1

Dolphin

4 new Lightnings to replace the ones on loan from SCA

A used Tedi Sprint boat was offered to FCC but deemed unsuitable.

Broken 16' OC - KS to replace asap by another 2<sup>nd</sup> hand boat.

Meanwhile, KS to hire one from the SCA free of charge.

Action: KS, MJ

New PFDs - FCC to bulk-buy PFDs with different sizes in different colours from Hydra Sport.

Roof update

Materials have been bought and are awaiting delivery. Quotes for the roof work have been invited.

9. Grantully Update – a huge vote of thanks to KR and all the volunteers.
10. Points moved forward:
  - All documents on the FCC website are due their annual update by their respective owners
  - Boats update
  - Boathouse update
  - Volunteer expenses / course provision

**Date of Next Meeting: 3 November 2016**

KS