

MINUTES - FCC Committee Meeting 19 January 2017

Present: MJ, AT, CMcG, PC, KS, LB, KR, RA, JN

Guest: Barbara Tregidgo

1. Minutes from the last Committee Meeting (8 December 2016) were approved

2. Matters arising from the last Minutes:

Active Schools - money still outstanding. Action ongoing (RP)

Entry Central membership application system – system has gone live

New website – Action ongoing (MH)

Club clothing – Action ongoing (MJ)

Boxtrailer – a boxtrailer has been purchased. MJ to speak to the Rowing Club about a parking space at Meggetland. Action MJ

Membership lists – KS reporting that in terms of the insurance as an affiliated club, members who are not entered on the SCA database might face difficulties in case of a claim. Further, SCA has refused to issue further PVG forms until issue has been resolved (LB reporting). Action is urgent required, to keep the backlog to a minimum. As all memberships will become void at the end of the club year 31 March, energies should be invested in establishing a working system to enter FCC members on the SCA database by that date. Action – see point below.

Junior sessions in 2017 – 5 children have shown interest in a place in the multidisciplinary Development Squad. Action ongoing (PC)

3. AGM prep

The room has been booked for 23 February. KS to send out invitations and associated paperwork to membership. No changes to the Constitution have been proposed, nor any increase in membership fees.

KS to call back senior trophies to award at the AGM. Action: KS

All Committee members to review the corresponding policies and other documents on the FCC website and send their slides together with nominations for the Awards to MJ by 10 February 2017

Action: All

Review of Committee roles:

All committee members have confirmed their availability for 2017. MH stepping down from the dual role of Hut Custodian and IT administrator in favour of IT administrator.

Membership administration and boathouse maintenance/equipment repairs have been identified for improvement. Decision taken to contract out the work (in form of block hours), whilst the committee positions of Membership Secretary and Hut Custodian would be retained, but their active involvement reduced to supervisory functions. Suitable candidates were identified for the positions of administrator, boathouse maintenance and equipment repairs respectively. Once the roles have been fully developed, an increase in membership fees might have to follow, to cover the fees. Preliminary, KS to take on the position of Membership Secretary, and PC of Hut Custodian. AR to remain on Committee as co-opted member and in charge of the current website and database. Action: KS, PC

4. MJ proposed to build new changing rooms in the course of 2017 and sub-committee formed (MJ, AT, KS). Action MJ

5. The boathouse inventory needs to be updated for insurance purposes. Date to be found – Action KS, PC

6. Winter pool sessions

A number of issues was brought to the Committee's attention: Roles at the pool should include a safety person, time keeper and a person to meet + greet. Helmets should be worn by all, failing which by the students in the pool. Children should practice capsizes with a spraydeck regularly. An opportunity for feedback should be provided to participants. AT to make feedback form available – Action AT. PC and CMcG to review these issues. Action: PC and CMcG.

A new pool rota has been issued. Currently, it is available online but that practice is under review. A hard copy with students' names poolside would be helpful to the coaches and should include participants' emergency contact details. In case of children, it should also identify the person who is picking them up. Action: PC and CMcG

7. Club communications

The committee received many complaints from members who felt the membership email list (including all members) had been overused. It is now used only rarely. The new website might resolve the issue. In the meantime, MH to set up facebook group (parallel to the existing facebook page) to facilitate communication between members. Action: MH

Request to re-install Coaches' meetings. Action CMcG

8. AT setting out 2017 plan for slalom groups, in particular kids progression, as developed with assistance from Remi Gaspard and Breadalbane CC. Action AT
9. PC to put up and share time table template. Action: PC
10. Paragraph 5 of the Minutes from September 2017 has given rise to some confusion and should be re-worded for clarification. Action: KS
11. Physical Education Scotland.org advertises club benefits for their members. PC to investigate if these could be useful to FCC. Action: PC

Matters moved forward to next Committee Meeting 23 March 2017

Review draft coach and volunteer funding policy

Set Committee Meeting dates for the entire year

RESERVED BUSINESS

KS