

## FCC Committee meeting

### The Diggers 15-9-17

#### Attending :

Mick James (MJ), Katerina Stein (KS) , Kelso Riddel (KR), Alistair Riddel (AR), Tomas Duarte (TD), Kate James (KJ), Andrew Thomson (AT)

Apologies: Robb Peel (RP), Rob Ailey (RA), Laura Budge (LB), Cassie Abousamak (CA), Poppy Croal (PC)

#### 1. Minutes of 19 June accepted

##### Carried Actions

**ACTION** – AT – EGM Action Plan (AT indicated he is half way through)

**ACTION** – MH website actions including new background photo images, updating paper membership application forms, creating a booking system for the trailer and minibus

**ACTION** – PC to sell surplus Axioms and Polo boats – subject to pool needs.

**ACTION** – KS sale of surplus BA's – Edinburgh clubs not interested – agreed to sell on ebay in March

#### 2. Pool Sessions

Helpful negotiation with Edinburgh Leisure (EL) means we don't need lifeguards, they will accept an SCA list of our active coaches.

EL have pushed Mitie on boat numbers and storage and follow our position of 10 boats in the pool (we asked for 12) they have also pushed Mitie on boat storage and have an outline of letting us store boats permanently on site – this means we may have to give up 6 boats from our boathouse as there are 4 already there. This will require us to backfill our fleet for the canal.

Dave Rossiter lined up to do a repeat course for coaches end Oct/start Nov

We have 2x10 week slots available 2 and a half hours of pool time each week

Will coach rolling as 4x30 min sessions with 10 mins in between

Deep end sessions tbc – hopefully 2.5hrs when we can have 6 boats in the pool

Cassie in the driving seat to be the single point of contact for pool sessions

#### Remaining ACTIONS

- a. **ACTION** Close Mitie down on boat numbers and boat storage meeting arranged for 27/9
- b. **ACTION** Complete risk assessment for pool and standard operating practice for the pool – waiting on RH to produce an SCA template for us to follow (MJ)
- c. **ACTION** Entry Central & pricing points(CA)
- d. **ACTION** List of volunteer Coaches (CA)

- e. **ACTION** Prepare and deliver boats to the pool (CA)
- f. **ACTION** Close down kids sessions with Active Schools – (PC)
- g. **ACTION** Complete the organisation of the coaches training sessions (CA)

### **3. Club Letter & new committee members**

Around 135 adult members mailed

- John Raven has separately offered to take on looking after adult paddling next year.
- Jolanta Czarnecka has agreed to take on the role of CPO
- Oscar has come forward to offer Excel skills to help with the membership database issue.

**ACTION** LB to take Jolanta through the process of becoming a CPO.

Finding Committee members for 2018 remains a top strategic priority

Laura has decided her state of ill health means she will have to step down as CPO – the Committee thanked her for her many years of service and wish Laura a speedy recovery.

### **4. Coach Jackets**

Bit of a mix up on the delivery – they didn't send them all but it's being sorted out and the 4 girls in the Dev squad should have their jackets soon. Tomas wants to order a few more for the sprint group and we will do this along with a sweep up of coaches who want a jacket but didn't reply first time around. MJ has spoken to the printers who have promised to sort this out.

### **5. Club Planning Day**

25<sup>th</sup> Nov is the planned date – a morning of planning followed by an afternoon paddle – targeting the Tweed for this.

**ACTION** – ALL come back to Mick if you can make this date

### **6. Clubs Conference 18/19 Nov at the SCA**

Currently Mick, Matt & possibly Katerina are going to attend.

### **7. Edinburgh Sports Awards**

Mick has nominated the club for club of the year and leuan for individual performance of the year.

### **8. Large Adult Boats**

The coaches meeting identified the need for more of these – a group has been meeting to decide which ones to buy.

**ACTION** – MJ waiting on **John Raven** for a set of requirements and then Robb will buy what we need – note that we should tie this into whatever happens about pool boats – if we take boats out of the club to go to the pool can we back fill with larger boats.

### **9. AGM prizes – Christmas presents?**

Discussed the idea of getting an FCC mug produced – agreement reached to proceed with an outline budget of £2-300.

**ACTION** - MJ to look to source this

#### **10. FCC's Edinburgh Paddle Race 17<sup>th</sup> September**

This ran successfully on 17/9 – thanks to Simon Clarke for organising this and thanks to all the volunteers.

#### **11. Boat House Re-development**

Sportscotland, Scottish canals and FCC initial site meeting close to being finalised (now set for 11 Oct). Idea is to build a big new shed (at least 10m long) on the bank by Nola's barge and a toilet block with a huge septic tank out at the front. Cleaning will be by contract and emptying will be by contract too. This all frees up the current boathouse to allow us to create bigger changing rooms and a space for a gym/meeting room/classroom. TD presented a layout of the space he thinks is required for the Development Squad to be able to progress – 15mx3.5m. (

Existing boat house is 20m long)

#### **12. Summer School sessions**

MJ has asked PC for a profit and loss account to be made up for the sessions along with a what went well, what would we change list. Overall these sessions went well with c.120 children participating and the model ran without the bank minder we used last year so should have been less costly.

#### **13. Membership**

At >400 now and expected to reach SCAs targets by the end of the club year – no idea how to put new members onto the SCA database (396 logged at the moment) or how to integrate with the main membership list – is there an operating procedure written down?

#### **14. Constitution Changes required**

Noted the SCA has asked for us to insert a clause into our constitution.

**ACTION** – KS to action the constitution change at the next AGM

#### **15. Club Gazebo**

Noted the Gazebo is now broken beyond repair.

**ACTION** AT and KR to purchase a replacement

#### **16. Development squad**

It was fed back to the Committee that the diverse nature of paddler experience in the slalom development squad is being questioned by parents. Parents would ideally like to see groups being split up and coached in ability cohorts.

#### **17. Grantully Slalom**

The Committee thanked Kelso, Alistair and Andrew for their efforts and for the success of the event. The event made £1,176 in profit, and involved 177 paddlers. Lessons learned included safety being a bit tight and calls for an adult paddler to always be on the water as safety. Noted that KR may have not accounted for all the catering expenses from 2016.

**ACTION** – KR and RP to investigate 2016 invoices as there may be refunds due to Kelso

#### **18. Boat House**

**ACTION** – KR to source a new padlock for the gate as the old one isn't working well enough and has had to be removed again.

#### **19. Disabled Paddler Grant Application**

MJ has completed a grant application for £1750 for special equipment for disabled paddlers 21/9 – we should hear within a few weeks if we have been successful.

#### **20. Boot Camps**

Noted that there will be a spring boot camp in October and a slalom camp in Easter

#### **21. Trailers and minibus booking system**

Note this ties in with carried actions in 1. Currently AR, KR, JR and AT have write access on the google doc that has the minibus booking. Coaches have noted that this is opaque and its unclear how they can get access to the minibus. Noted trailers are being booked in the diary and also on the google doc causing great confusion.

**ACTION** - MJ to send a list of all coaches to AR so he can add all coaches to the booking system with edit rights

**ACTION** - AR to send a link to the booking system to MJ and MH so MH can put this on the club website.