

FCC Committee Meeting 3 November 2016

Present: MJ, PC, RP, AT, MH, RA, LB, CMcG, Roger Holmes and KS

Apologies: KR, GA, AR

1. Minutes from the Committee Meeting 8 September 2016 were approved. Matters arising.
2. Update on DCI (MJ):
Progress against actions on the strategic plan – It has been a tremendous success. 200 children from Craiglockheart School attended the Club. Further children were planned from Forresters High School. The key objectives were all met. Action: Business Study Review (MJ, RP).

Bridging the gap for 12 – 14 year olds –

MJ has been in further discussions Remi, and with Linlithgow, in regard to a sprint coach. Action MJ

TD has signed a short term contract with the Club and has been allocated 100 hours to work over the next six months. The work is not restricted to coaching.

Active schools –

From the beginning of the school year to 20 October, 4 sessions ran each week, with 8 children from Craiglockheart each.

Actions: supervising payment, adding children to the databases, involving Active Schools (PC)

3. Entry Central
The membership form is ready to go live, albeit it has not been tested. The first few entries will be treated as tests and closely observed. Action MJ

FCC Website

Quotes to be invited. Action MH

4. Club mailing lists
Problems ongoing
5. Winter Pool Sessions
A solution for boat storage is needed. Action MJ, PC, CMcG
6. Minibus - viability review in absence of the minibus for the pool sessions. Insurance renew is due in May. RP reporting on costs, AT and PC reporting on usage. Alternative possibilities were discussed. Actions: research usage of a box trailer, and where it could be parked, especially in regard to the pool sessions. (PC, CMcG)

7. Budgets/ Equipment:
RP – Club Finances update.

All items approved at the last meeting were obtained, with the exception of a large river running boat. The broken 16' OC has been replaced with a new 15' one, which still needs to be outfitted. The SCA also supplied one free of charge.

Roof repairs have been completed under budget.

Purchase of 3 further slalom spray decks was approved. Action: order decks and mark all slalom decks (AT)

Purchase of a second sea worthy sea kayak was approved. Action KS

8. PVG – issue requesting PVG from SCA. Coach's names bounce back as unconnected to the Club. Action: Ask SCA to add editors (CMcG)
9. There are too many boats in the boathouse. In particular OC storage has been a problem. Possibilities to resolve this include removal of the private boats, renting a container at Meggetland for the boats that are used infrequently, re-arranging the boats, and storing the OCs outside. Actions: identify the private boats that ought to be removed (MH, PC); purchase locks for the outside storage (MH).
10. Christmas party – an outing with mulled wine and ice skating at Winter Wonderland was approved. Action: PC
11. Club coach – several issues were identified. Action: note areas where existing coaches could advance, which will lead to a development plan in respect of individual coaches (PC).

It needs to be clearly notified that non-members below 18 need adult supervision whilst they are at the club. Action: PC

12. Slalom Progression. AT identified children from the beginners' group who have been progressing fast and would benefit from additional coaching. Possibilities to meet this need include: attending occasional Breadalbane's training sessions, and/or attending SCA training sessions at Pinkston. CR Cats have offered participation in their Thursday sessions as "associate members" (still competing for FCC). Actions: Trial run with CR Cats for 4 weeks; Investigate how participation in the SCA sessions at Pinkston might operate (MJ, PC, AT).
13. The boathouse locks will need to be changed in 2017. Action: MH, PC

14. Coaches' funding needs have never been formalised in a Policy, although a Practice has evolved. A proposal for a structured approach was developed, based on the SCA division between Modules and Awards. Modules include Level 1, Level 2, First Aid, Child Protection, Paddability, FSRT and WWSR. Coaches' and volunteer's participation can be funded by the Club, since those benefit the Club directly. By contrast, neither 1, 2 or 3* Awards would be funded. In respect of 4* and 5* training and assessment, if a member was wishing to volunteer as a trip leader, the Club would consider contributing funds. The SCA offers subsidised courses, these could provide a benchmark for club funding. Any additional training requirements would need committee approval.
15. Further Actions, taken under AOB:
 - RA to undertake CPO training, and make enquiries for further volunteers
 - RA to fix a keysafe inside the coaches' room, for a key to the filing cabinet
 - RA to fit handrail on the right hand side
 - Roger Holmes, assist with updating membership numbers, in line with SCA database
 - KS to write a letter of thanks for the Donation to the club. The funds are to be spent on outfitting the new Open boat
 - Proposals for Coach of the Year, and other categories, are invited.

Date of Next Meeting: 8 December 2016

KS